

NEW HIRE NOTIFICATION

For use by all employers except colleges and universities.

Do not complete this form if the employee is a retiree of an Ohio public retirement system. You must submit a reemployed retiree notification.

You must notify STRS Ohio of all new hires within **10 business days of their first date on payroll**. Please login to the secure Employer Account Information area of **www.strsoh.org/employer** to submit the information online (preferred), or fax this completed form to STRS Ohio at (614) 227-7893.

Note: You must also send STRS Ohio a properly completed Form SSA-1945 signed by the employee. Please print a copy of this form from the Online Forms section of our Web site and fax it to (614) 227-7893.

Section 1 — Employee Information

Name				🛛 Male	☐ Female
Social Security number –		Date of birth	_//		
Address					
City, state, ZIP code					
First date on payroll / / /					
Section 2 — Employer Info	rmation				
Name					
Title					
School					
Employer number <u> </u>	Signature				
	Date				