


# Lexington

## Staff Update

### September 2, 2016

**Useful? Information:**   
 The average classroom pencil can write approximately 45,000 words or draw a line that is approximately 35 miles long. Additionally, pencils can be used just about anywhere - in zero gravity, upside down and even under water!

From the office of the Treasurer...

#### All Staff

- Welcome back for another school year! We'd like to offer a special welcome to our new employees and long term subs:
  - High School: **Stephen Cote (Math), Karen Freeman (Guidance), Jennifer Moore (Science), Joel Morrow (English), Zak Wilkins (Music);**
  - Eastern: **Molly Clark (Music), Kelly Dove (4<sup>th</sup> Grade), Michelle Dreibelbis (4<sup>th</sup> Grade), Ben Garrett (5<sup>th</sup> Grade), Kristi Maurer (4<sup>th</sup> Grade);**
  - Western: **Christy Anthony (Preschool Aide), Ralph Baker (PE), Jennifer Brane (Preschool), Kim Earick (Preschool Aide), Trisha Hughes (3<sup>rd</sup> Grade), Trisha Kist (1<sup>st</sup> Grade), Lori Switzer (PE);**
  - Central: **Elizabeth Savka (Central Aide);**
  - Elementary Guidance: **Leslie Miller.**
  
- Congratulations to **Lynda Hanley** on her retirement. Thank you for your many years of service to our students.

#### Annual Section 125 Enrollment

It's that time of year again. Representatives from American Fidelity will be in District buildings meeting with all employees from September 26<sup>th</sup> through September 30<sup>th</sup>. We will be sending out the schedule and sign-up sheets for each building once we receive American Fidelity's schedule approximately one week prior to their visit. Please remember, all staff must meet with a representative and sign the required documents. As an employer, we are required to have all employees sign a document to have their insurance premiums and Flexible Spending Account monies withheld as a "before tax deduction."

Our Flexible Spending Account plan year continues to be coordinated with our medical/dental/vision plan year of January 1<sup>st</sup> through December 31<sup>st</sup>.

#### Life Insurance Open Enrollment

Open enrollment for employee life insurance to MEC is from September 1<sup>st</sup> through September 23<sup>rd</sup>. Please see your e-mail regarding this open enrollment period for additional information. Should you have any questions, please contact the Treasurer's Office.

#### Student Activity Advisors

Student activity advisors should have received budget forms for fiscal year 2017. Please complete these forms timely and return to the Treasurer's Office.

Also, for any planned student activity fundraisers, please complete a Fundraiser Project Proposal Form prior to the anticipated fundraiser.

Thank you for all you do to ensure the success of the various student activities throughout the District and the service you provide to the students within each activity.

#### Financial Communications:

##### 1) Fiscal Year 2016 Financial Audit

Representatives from the Auditor of State's Office are currently on site completing the financial audit for fiscal year 2016.

As in the past, this audit process will involve the auditors remaining on site for a number of weeks. They should be finished on site at some point in September and have an anticipated audit release date of December 31, 2016.

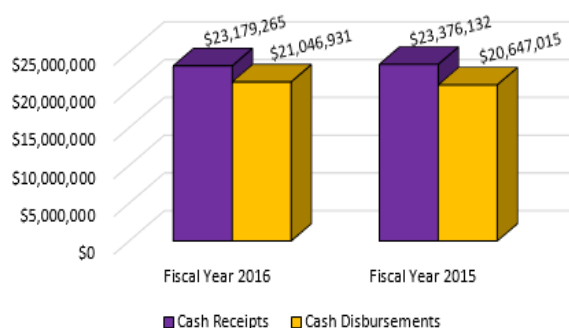
Much of the information required by the auditors will be available to them at the Board office; however, please be aware that they may have a need to reach out to various buildings and departments as they complete the fiscal year 2016 audit.

##### 2) Overview of 2016 Financial Report

While the auditors are in the process of completing our fiscal year 2016 financial audit, below is a brief financial summary of the General Fund receipts and disbursements for the 2016 fiscal year.

	2016	2015
<b>Receipts:</b>		
Taxes	\$11,061,026	\$11,109,308
Tuition	145,544	183,399
Interest Earnings	26,379	10,360
Other local revenues	208,447	294,534
Intergov - State	11,737,869	11,778,531
<b>Total</b>	<b>\$23,179,265</b>	<b>\$23,376,132</b>
<b>Disbursements:</b>		
Instruction	\$13,442,312	\$13,081,967
Supports Services	6,835,251	6,825,957
Operation of non-instruction	362	1,159
Extracurricular	719,253	723,019
Facilities acquisition & construction	49,021	14,181
Debt Service	732	732
<b>Total</b>	<b>\$21,046,931</b>	<b>\$20,647,015</b>

Total Cash Receipts vs. Total Cash Disbursements  
General Fund



**Wishing everyone a very successful and fulfilling school year!**