

Lexington

11 Consecutive Years Ranked "Excellent" or "A"

Staff Update

March 12, 2015

From the office of the Treasurer...

All Staff

- Congratulations and best wishes to Western Elementary custodian Nicholas Carroll who will be retiring effective April 3, 2015. Thank you for your service and dedication to our students!
- If you plan to retire at the end of this school year, please schedule a time to see Kathy to review transition details. If you plan to retire in the next five years, attending a retirement planning seminar or webinar with STRS or SERS (as applicable) can be a very useful tool in the retirement planning process.
- **The deadline to submit 2014-15 requisitions for purchase orders is April 24th**; everything should be submitted to your principal or supervisor for end-of-year purchases.
- When submitting requisitions, please remember to include the appropriate account codes to help ensure intended funds are properly used for the purchase.
- As applicable, you may check out a Wal-Mart card from the Treasurer's office if you need to make a school purchase. First, make sure you have a valid purchase order. Second, sign out the card. Third, make the purchase, and then return the card and signed receipt the next day. For any purchases made with the Wal-Mart card or otherwise on account (i.e. Geyer's), please ensure signed receipts are submitted to the Treasurer's Office the next business day.

Vision Insurance:

As approved by the Board of Education at its February 18th meeting and after collaboration with the District insurance committee, our insurance consultant, and various vision providers, we will now have voluntary vision insurance available to any employees who would have a desire for such coverage.

After comparing available coverages, rates, network participants, etc. from various providers, the **Blue View Vision** plan offered by Anthem was selected as the best option for our District. I previously provided through e-mail a plan summary that provides information on various coverages and other information of the plan, plan rates for each coverage level, and a listing of each Network provider within a 30 mile radius of the District.

The effective date of coverage will begin on May 1, 2015, with initial enrollment through the entire month of March, allowing all enrollment information to be provided to Anthem in early April to ensure coverage is properly in effect beginning May 1, 2015. Additionally, anyone enrolling will receive new Anthem ID cards and the same card will be used for vision, medical, or dental, which allows for additional convenience.

Each employee will be receiving personalized enrollment forms and information. We have also worked with building principals to allow us to be available at each building and other locations the week of March 23rd to assist with enrollment and to answer any other questions employees may have. The following is the established schedule:

- Monday, March 23rd – **Eastern** 3:15 – 4:00;
- Tuesday, March 24th – **Bus Garage** 8:30 – 9:00;
- Tuesday, March 24th – **High School** 2:30 – 3:15;
- Wednesday, March 25th – **Central** 3:15 – 4:00;
- Thursday, March 26th – **Western** 3:15 – 4:00;
- Friday, March 27th – **Junior High** 2:30 – 3:15.

As always, if you should have any questions, you can certainly contact the Treasurer's Office any time.

Financial Information:

Something you may be surprised to learn about the District's finances:

The District spends approximately \$500,000 annually on utility costs.

The following is a snapshot of utility costs for electric, gas, telephone, and water/sewer during fiscal year 2014:

<i>Utility</i>	<i>Total Cost</i>
Electric	\$379,547.40
Gas for Heat	\$58,335.88
Telephone	\$17,733.99
Water/Sewer	\$36,782.92
TOTAL	\$479,032.31

And, the following is a similar breakdown for fiscal year 2015 to date:

<i>Utility</i>	<i>Total Cost</i>
Electric	\$238,220.36
Gas for Heat	\$66,763.44
Telephone	\$10,643.41
Water/Sewer	\$26,156.78
TOTAL	\$355,151.87

As you can see, utilities represent a significant overall cost to the District each year. Any efforts we can make to reduce these costs, such as shutting down computers, turning off lights, or any other energy saving activities will certainly help to keep these costs in line, or in some cases, even lower them.

Useful? Information:

76" of snow in 24 Hours!! The most snow ever recorded in a 24 hour period in the United States occurred at Silver Lake, Colorado in 1921 and was 76 inches of snow. (At #2, 63 inches was registered in Georgetown, Colorado on December 4, 1913).

Even though we may not have set any snowfall records, Spring will be a welcome sight!